

**BIOHK 2021 Accommodation Group**  
**March 9-14, 2021**  
**Hotel Reservation Form**

Four Points by Sheraton Hong Kong Tung Chung is the official hotel for BIOHK 2021 Accommodation Group scheduled on March 9-14, 2021. Please complete this form and return to the hotel on or before Cut-off Date (Friday, February 5, 2021). Hotel reservation is on first come, first serve basis. For any reservation received after Cut-off Date (Friday, February 5, 2021) or beyond the official room block between Hong Kong Biotechnology Organization and Four Points by Sheraton Hong Kong Tung Chung, both room and rate will subject to hotel's availability.

*(For reservations to be made, all fields marked by an asterisk "\*" must be filled out.)*

(Circle one) Mr/Ms/Mrs Surname#: \_\_\_\_\_ First Name#: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone#: \_\_\_\_\_ Fax Number#: \_\_\_\_\_  
Email#: \_\_\_\_\_ Marriott Bonvoy No.: \_\_\_\_\_  
Check-in Date#: \_\_\_\_\_ Flight/Time#: \_\_\_\_\_  
Check-out Date#: \_\_\_\_\_ Flight/Time#: \_\_\_\_\_

**Exclusive Room Rate(s) during March 9-13, 2021 inclusive  
(5 nights): (Please select)**

- Traditional Room : **HK\$600\*** per room, per night  
(Accommodation only)  
 Traditional Room : **HK\$700\*** per room, per night  
(Room with one buffet breakfast)  
 Traditional Room : **HK\$800\*** per room, per night  
(Room with two buffet breakfasts)

\* Above rate(s) is subject to 10% service charge  
\* Inclusive of in-room high speed internet services

**Preferred Room Category: (Please select)**

Bed Type

- King-sized bed:  Two double beds

**Check In: 14:00 hour / Check Out: 12:00 hour**

**I agreed to guarantee the reservation by:**

Credit Card Type#: \_\_\_\_\_

Credit Card Number#: \_\_\_\_\_

Expiry Date#: \_\_\_\_\_

Cardholder's Name#: \_\_\_\_\_

Cardholder's  
Signature#: \_\_\_\_\_

**CANCELLATION POLICY**

Please note a "no show" charge of **the entire stay period** will be automatically charged to the credit card provided should the guest fails to arrive on the confirmed arrival date.

Any individual cancellation or amendment is required before 12:00 hours (Hong Kong Time) cut-off date (Friday, February 5, 2021); otherwise a penalty of the entire stay period with service charge will be levied to the credit card provided automatically.

Should the original length of stay shorten, a penalty of the exact number of nights originally reserved prior to arrival will be charged to the credit card provided if notification made after cut-off date (Friday, February 5, 2021).

To guarantee your reservation, please submit this form with required details on or before cut-off date (Friday, February 5, 2021) to:

**Reservations Department, Four Points by Sheraton Hong Kong Tung Chung**

Tel: (852) 2352 8035

Or simply fax at (852) 2535 0036

Or email on [fp.hkgfp.reservations@fourpoints.com](mailto:fp.hkgfp.reservations@fourpoints.com)

Your reservation(s) will be confirmed (within 48 hours) **ONLY** when you receive a final confirmation message with the confirmation number from the hotel